



KITTITAS COUNTY

DEPARTMENT OF PUBLIC WORKS

Mark Cook, Director

REQUEST FOR STATEMENT OF QUALIFICATIONS SUPPORTING DESIGN FOR THE REPLACEMENT OF BRIDGE #89342, VANTAGE HIGHWAY OVER CASCADE CANAL KITTITAS COUNTY, WA

All submittals received after 5:00 PM Local Time, on January 13, 2022, will be discarded

PURPOSE:

The existing bridge (no. 89342) along Vantage Highway spanning the Cascade Irrigation Canal requires replacement. The existing bridge is currently load restricted and has recent damage from a vehicle accident. The project will include replacing and updating the current bridge, guardrail, approaches, and shoulders all while maintaining the channel for the Cascade Canal. All improvements will need to meet current WSDOT design standards.

SCOPE OF PROJECT:

The work to be performed by the **Consultant** consists of preparing preliminary engineering including but not limited to planning, project management, structural engineering, geo technical engineering, traffic engineering, civil engineering, 100% design plans, specifications and estimate package, for the replacement of the structure described. The selected firm will be expected to start on the project upon award and deliver a complete WSDOT approved PS&E package ready for advertisement for construction by July 31, 2022.

PROCEDURES FOR SUBMITTAL:

If you wish to be considered for work under this SOQ, submit a sealed envelope to Kittitas County Public Works, at 411 N. Ruby St. Suite 1, Ellensburg WA 98926 **by 5:00 pm local time on January 13, 2022**. Submittals shall include a one-page cover letter with the firm name and contact information. Submittals shall also include five copies of your Statement of Qualifications describing the firm's or team's ability to professionally provide the requested services.

Address submittals: **Vantage Highway over Cascade Canal**
Kittitas County Public Works
411 North Ruby, Suite 1
Ellensburg, WA 98926

For your records, Kittitas County will provide a confirmation email to the contacts provided in the submittal confirming receipt of your interest in the proposal. Submittals received after **5:00 pm local time on January 13, 2022**, will be disregarded. Kittitas County encourages disadvantaged, minority and women owned consultant firms to respond.

The County reserves the right to retain the services of the successful firm for any subsequent phases (such as right of way or construction) associated with this project. The County reserves the right to reject any and all submittals.

SELECTION PROCESS AND PROPOSED SCHEDULE:

Kittitas County’s selection will be based on review of submittals in the following manner:

1. The firm's or team's qualifications and ability to perform the requested work (30 points)
2. Demonstrated experience with similar projects in the past five years (50 points)
3. Experience working in Kittitas County in the past five years (20 points)
4. Demonstrated ability keeping projects on time and within budget (20 points)
5. Demonstrated ability communicating and working effectively with the public, staff, Washington State Department of Transportation, Washington State County Road Administration Board, and regulatory agencies (20 points).

Anticipated Dates	Tasks
January 13, 2022	Deadline for SOQ submittals
January 26, 2022	Selection of Firms to Interview
February 10, 2022	Interviews and Reference Checks
February 17, 2022	Selection of firms and prepare contracts
March 2, 2022	BOCC Award of Contracts

The selection process shall be as follows:

- Submittals are reviewed and scored by the Public Works selection committee.
- Selection of firms to interview may be waived if the selection committee decides to award to a single firm based on review of the submittals.
- Firms will be selected to interview if the selection committee decides that interviews are required. The specific interview format will be provided to firms in advance of interviews.
- The Public Works Director and/or County Engineer will negotiate a scope of work and fee with the selected consultant.
- Providing that a scope of work and fee is successfully negotiated, the consultant will be recommended for award to the Board of County Commissioners during a Board business session (March 2, 2022).
- The selected consultant will then enter into a Local Agency A & E Professional Services Consultant Agreement with Public Works.

Kittitas County, in accordance with Title VI of the Civil Rights Act of 1964, 78 Stat. 252, 42 U.S.C. 2000d to 2000d-4 and Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, Office of the Secretary, Part 21, Nondiscrimination in Federally Assisted Programs of the Department of Transportation issued pursuant to such Act, hereby notifies all bidders that it will affirmatively ensure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises as defined at 49 CFR Part 26 will be afforded full opportunity to submit bids in

response to this invitation and will not be discriminated against on the grounds of race, color, national origin, or sex in consideration for an award.

Kittitas County in accordance with Section 504 of the Rehabilitation Act (Section 504) and the Americans with Disabilities Act (ADA) commits to nondiscrimination on the basis of disability, in all of its programs and activities. This material can be made available in an alternate format by e-mailing Candie Leader at candie.leader@co.kittitas.wa.us or by calling collect 509-962-7523.

The above noted schedule is tentative and may be changed based on the number of proposals submitted. Proposals will be evaluated immediately with final selection targeted for early February 2022.

AGREEMENT OF SERVICES:

The selected consultant(s) will be expected to enter into a Local Agency A&E Professional Services Consultant Agreement. Insurance requirements are included in that agreement. The anticipated contract period shall be March 2022 – March 2024.

Persons with disabilities may request this information be prepared and supplied in alternate forms by calling collect (509-962-7523).

Kittitas County reserves the right to accept or reject any and all proposals or any items or part thereof or to waive any information or irregularities in the proposals. Kittitas County shall have the sole discretion to determine the most responsible proposal.

ADDITIONAL INFORMATION:

No cost or fee schedules shall be submitted with your response. Consultants will be selected on their qualifications and experience as noticed in this solicitation, with fees determined through negotiations following selection. Contracting is dependent on a negotiated mutually accepted scope of work and subsequent fee established by the consultant.

INQUIRIES:

Direct all inquiries regarding this request for services to Josh Fredrickson, County Engineer at (509) 962-7523 or via email to: josh.fredrickson@co.kittitas.wa.us

Dates of Publication:

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